



Strategic Performance and Finance Committee

Meeting Minutes

Wyoming Workforce Development Council
Aug 16, 2023 at 1:30 PM MDT

Attendance

Present:

Members: Ryan Berger, Tina Conley, Michael Kercher, Travis Lawrence, Robert Short, Charlie Wilson

Guests: Jennifer Cassidy, Lacey LaVake, Trevor Mansfield, Robin Martin, Brittany Radenbaugh, Denise Rodriguez, Tyler Stockton, Kristy Tyrney, Jennifer Wilch

Absent:

Members: Stacy Strasser

I. Convene

Presenters: Robert Short

Meeting called to order at 1:33pm.

II. Roll Call

Presenters: Jennifer Wilch

Jennifer Wilch called attendance and noted there is a quorum.

III. Approval of July Minutes

Presenters: Robert Short

Motion:

Approval of July Minutes

Motion moved by Travis Lawrence and motion seconded by Ryan Berger. Approval of the minutes passed.

IV. Expenditures

Presenters: Brittany Radenbaugh

The remaining percentage of \$95,000 in funds for the 2020 grant year have been allocated and spent. 85% of funds from grant year 2021 have been allocated and spent, a portion going to the MIS project. No funds granted in 2022 and 2023 have been allocated and spent yet. Adjustments were made under the required activities to move special project funding into staff training, a small reduction was made in the NextGen funding to total \$725,000. \$306,000 was spent in the month of July, \$250,000 of that funding was allocated to the first two invoices of the MIS project. \$7,200 was invoiced for Microcredentialing in addition to \$1800 spent for the Riverton Workforce Centers.

Motion:

Approval of Expenditures

Motion moved by Michael Kercher and motion seconded by Travis Lawrence. Approval of Expenditures passed.

V. Eligible Training Provider List (ETPL)

Presenters: Denise Rodriguez

Recommended motion to approve all 43 programs that are coming up for review as all of these programs have projected growth in Wyoming, provided that performance data is submitted. No data was available regarding the Eastern Wyoming Community College Welding Technology program's projected growth in Wyoming. There is an overall decline in the projected growth in welding of 8% through out the United States. However, annual projections show 3,100 potential new annual job openings in welding in the United States. It is recommended to keep the Eastern Wyoming Community College Welding Technology program on the ETPL list as it is an overall good program. Lastly it is recommended to remove 5 programs at Fort Collins Digital Workshop due to non utilization by WIOA participants in the past 5 years.

Motion:

Approve Eligible Training Provider (ETPL) List

Motion moved by Ryan Berger and motion seconded by Travis Lawrence. Approval of Eligible Training Provider List.

VI. In-Demand Industry List

Presenters: Trevor Mansfield

The In-Demand industry list has programs that typically require less than a 4 year college degree. It is recommended to initially included half of the list, which will provide caseworkers guidance on suggestions for WIOA participants. Yellow categories will require a bit more justification in comparison to green categories as green categories are currently in demand industries. The goal is to get people in training and hopefully remain in Wyoming in order to support the state economy. The list is not all encompassing and is identified by research and planning. Additions were matched from the original list. Truck driving in addition to CNA was added to the list as they are industries in high demand in Wyoming.

Motion:

Approve In-Demand Industry List

Motion moved by Michael Kercher and motion seconded by Charlie Wilson. Approval of In-Demand Industry List.

VII. One-Stop Update Data Question

Presenters: Jennifer Wilch

The topic of discussion included what additional data the committee would like to see in the future. Additional demographical information such as language, gender and other breakdowns were recommended. Further discussion took place on reach and the effectiveness of messaging, outreach and marketing. A follow up will be provided with the agreed upon list of requested data to determine what is already being gathered, what outreach is specific to region, and all the demographics being done in quarterly reports by specialists that goes into the annual report. Northern Illinois University is further breaking down demographics.

VIII. Adjourn

Presenters: Robert Short

Meeting adjourned at 2:04pm.